



2021 Annual Conference

Innisbrook Resort
36750 U.S. Highway 19 North, Palm Harbor, FL 34684

Tuesday, July 20	Wednesday, July 21		Thursday, July 22	Friday, July 23
	7:30 AM - 8:30 AM Breakfast <i>Edinburgh Hall</i>		7:30 AM - 8:30 AM Breakfast <i>Edinburgh Hall</i>	7:30 AM - 8:30 AM Breakfast <i>Edinburgh Hall</i>
9:00 AM - 10:00 AM	8:30 AM - 8:45 AM		8:30 AM-10:30 AM (2.00 hrs.)	8:30 AM-10:30 AM (2.00 hrs.)
Exhibitor Setup <i>Stirling Hall, Foyer</i>	Opening Ceremony / Keynote Welcome <i>Stirling Ballroom East</i>		***Legislative Update Pat Gleason <i>Stirling Ballroom East</i>	**Advanced RM Protect Records from Ransomware Attacks Charles Burger <i>Stirling Ballroom East</i>
10:00 AM - 4:00 PM	8:45 AM - 10:15 AM (1.50 hrs.)			
Registration & Exhibitor Area Open <i>Stirling Hall, Foyer</i>	***Electronic Records Caught In the Dark Web Ron Frechette <i>Stirling Ballroom East</i>			***Disaster Recovery Jim Harper & Dennis Curran <i>Stirling Ballroom West</i>
11:00 AM - 11:30 AM (0.50 hrs. - new members only)	10:15 AM - 10:30 AM Break <i>Stirling Hall, Foyer</i>		10:30 AM - 10:45 AM Break <i>Stirling Hall, Foyer</i>	10:30 AM - 10:45 AM Break <i>Stirling Hall, Foyer</i>
New Members Circle Membership & Certification Information All new members, please attend. Kimberly Ingram <i>Stirling Ballroom East</i>	10:30 AM - 12:30 PM (2.00 hrs.)		10:45 AM - 12:30 PM (1.75 hrs.)	10:45 AM - 12:15 PM (1.50 hrs.)
	*Basics of Records Management Part 1 of 2 Stephanie Boggs <i>Stirling Ballroom West</i>	***Sunshine Law Rick Courtemanche <i>Stirling Ballroom East</i>	**Advanced RM Vendor Presentations <i>Stirling Ballroom East</i>	**Advanced RM Imaged the Documents, Now What? Vestina Crayton <i>Stirling Ballroom East</i>
11:30 AM - 1:00 PM Lunch On Your Own				
1:00 PM - 2:15 PM (1.25 hrs.)	12:30 PM - 2:00 PM Lunch On Your Own		12:30 PM - 2:00 PM Lunch On Your Own	
**Advanced RM The Impact of Emojis in Workplace Communication Matt Mahon <i>Stirling Ballroom East</i>	2:00 PM - 4:00 PM (2.00 hrs.)	2:00 PM - 3:00 PM (1.00 hr.)	2:00 PM - 4:00 PM (2.00 hrs.)	
2:15 PM - 2:30 PM Break <i>Stirling Hall Foyer</i>	*Basics of Records Management Part 2 of 2 Stephanie Boggs <i>Stirling Ballroom West</i>	**Advanced RM State of Florida Archives & Records Brenda Lippy & Tyeler McLean <i>Stirling Ballroom East</i>	Industry Specific Roundtables <i>Stirling Salons D-Q</i>	
2:30 PM - 4:30 PM (2.00 hrs.)		3:10 PM - 4:10 PM (1.00 hr.)	1. BOCC, Property Appraisers, Tax Collectors, Elections 2. City Clerks 3. Clerks of Court 4. Education 5. Infrastructure & Other (Utilities, Transportation, Health Care, etc.) 6. Law Enforcement	
***Electronic Records Electronic Storage is Cheap, Managing it is Not! Nancy Cologna <i>Stirling Ballroom East</i>		**Advanced RM Vendor Presentations <i>Stirling Ballroom East</i>		
	4:15 PM - 4:45 PM			
	FRMA Business Meeting <i>Stirling Ballroom East</i>			
Total: 3.25 hrs (New Members: 3.50 hrs)	Total: 5.50 hrs		Total: 5.75 hrs	Total: 3.50 hrs
Full Conference Total Credit hours: 18.00 (New Members 18.50 hours)				

*Basics of Records Management (in green) is required for first time certification only.

**A total of 4 hrs of courses designated "Advanced RM" (in blue) is required for initial certification and recertification.

*** 2 hrs each is required for Legislative Update, Disaster Recovery, Electronic Records, and Sunshine Law (in red) for initial certification and recertification.

- Members may attend classes as often as desired, however, Basics of Records Management is only credited once and only during initial certification.

- Disaster Recovery will only be credited once during any certification/recertification period.