



**FLORIDA RECORDS MANAGEMENT ASSOCIATION
BOARD MEETING AGENDA**

May 22, 2024 | 4:40 p.m.

Location: Daytona Beach Hilton / Coquina A/B/C/D/E

I. CALL TO ORDER

II. ROLL CALL

- Sean Eck, President
- Sea Shell Hannabass, President-Elect
- Peggy Meinhardt, Treasurer
- *Vacant*, Secretary
- Archie Matthews, Director of Administration
- Isabel Hernandez, Director of Conference Programs
- Kimberly Ingram, Director of Education
- Venice Howard, Director of Membership
- Sara Loewer, Director of Public Relations

III. APPROVAL OF THE MINUTES

IV. PRESIDENT'S REPORT

V. TREASURER'S REPORT

VI. DIRECTOR REPORTS

- a. DIRECTOR OF ADMINISTRATION**
- b. DIRECTOR OF PROGRAMS**
- c. DIRECTOR OF EDUCATION**
- d. DIRECTOR OF MEMBERSHIP**
- e. DIRECTOR OF PUBLIC RELATIONS**

VII. COMMITTEE REPORTS

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- a. Swearing in of 2025-2027 Board of Directors**
 - i. Peggy Meinhardt, Treasurer**
 - ii. Isabel Hernandez, Director of Conference Programs**
 - iii. Lindsay Tozer, Director of Public Relations**

X. ADJOURNMENT