



## FRMA MEMBERSHIP FAQs

### 1.) What does it cost to join FRMA?

FRMA offers an Individual Membership at **\$120.00** for a term beginning on January 1<sup>st</sup> and ending on December 31<sup>st</sup> of each calendar year. New members may join at any time during the year, however dues will not be pro-rated or discounted.

### 2.) Who is eligible to join FRMA?

Membership is open to employees of public (government) agencies, institutions, and organizations.

### 3.) What do I receive as a FRMA Member?

Each FRMA Member has the right to nominate individual members for election to the Board, cast one (1) vote in Association elections, hold elective office or appointive position, receive member rates at Association activities, receive publications of the Association, and earn continuing education credits toward the Florida Certified Records Manager (FCRM) designation.

### 4.) Is there a membership for retirees?

FRMA offers an Emeritus Membership at **\$55.00** for a term beginning on January 1 and ending on December 31 of each calendar year. New members may join at any time during the year, however dues will not be pro-rated or discounted.

### 5.) Does FRMA offer an Institutional Membership?

No. FRMA no longer offers an Institutional Membership. The only memberships offered are the Individual Membership (\$120.00) and the Emeritus Membership (\$55.00).

If you were previously a primary or secondary member on an Institutional Membership, starting in the 2022 Renewal Period, you will need to renew as an Individual Member. Any credits for FCRM certification will not be affected by the membership change as long as the Individual Membership dues are paid by the January 31 renewal deadline.

### 6.) When do I renew my membership?

Existing members will be notified when they may renew for the next membership term through a courtesy email sent at the beginning of each renewal period. The existing member may either click the link in the communication or select "[Join/Renew](#)" from the Membership tab. The renewal period begins in November and the deadline for membership renewal is **January 31<sup>st</sup>** of each calendar year.

### 7.) What happens if I do not renew my membership by the **January 31<sup>st</sup> deadline**?

If your membership dues are not received or postmarked by **January 31<sup>st</sup>**, you are considered suspended, and will not be able to earn any FCRM credits until your membership dues are paid in full. To reinstate your membership, delinquent dues must be paid by the Annual Conference. You will still be able to access your account on FRMA.org to renew online until the Annual Conference.



**8.) What happens if I do not renew my membership by the *Annual Conference*?**

If your membership dues are not received or paid by the *Annual Conference*, you are considered a non-member, your FCRM status will be revoked, and any continuing education credits earned will be forfeited. You will not be able to access your FRMA.org account unless you contact [Membership@FRMA.org](mailto:Membership@FRMA.org) for assistance.

**9.) I am no longer employed at a Florida public (government) agency, institution or organization. What happens to my membership?**

For members whose employer paid their membership dues, their membership shall be terminated the following month. Their membership may be transferred to another agency employee for the remainder of the membership year, if the agency so chooses.

For members who paid their own membership dues, their membership shall continue through the current membership year. Such member could only continue membership after that time if again employed at a Florida public (government) agency, institution, or organization or retired as an Emeritus member.

**10.) I need an invoice for my agency's approval prior to registering for a membership, who do I contact for an invoice?**

For an invoice, you may log in to renew, complete the process but skip the payment portion and then print the invoice. For any additional assistance, please contact [Treasurer@FRMA.org](mailto:Treasurer@FRMA.org).

**11.) I need to check my FCRM status or education credits, who do I contact?**

For any information regarding the FCRM Certification or continuing education credits, please contact [Education@FRMA.org](mailto:Education@FRMA.org).