



FLORIDA RECORDS MANAGEMENT ASSOCIATION

ANNUAL BUSINESS MEETING

May 22, 2014

Hammock Beach Resort, Palm Coast, FL

CALL TO ORDER

Meeting called to order by President Vaughn at 11:50 AM

ROLL CALL

Board Members present:

- Les Vaughn, President
- Lesa Canfield, Vice President
- Rhonda Johnson, Treasurer
- Holly Vaughn, Secretary
- Kimberly Ingram, Director of Education
- Jean Griggs, Director of Membership
- DeAnn Miller, Director of Public Relations
- Carla Markx, Director of Administration
- Archie Matthews, Immediate Past President
- Sara Loewer, Committees

APPROVAL OF MINUTES

President Vaughn requested approval from membership of minutes from 2013 Annual Business Meeting. No objections to previous meeting. Minutes accepted by general consent.

UNFINISHED BUSINESS

Director of Administration Markx reviewed the proposed bylaw amendments distributed to the membership on April 15, 2014 as follows:

ARTICLE V: EXECUTIVE BOARD

A. AUTHORITY AND ACCOUNTABILITY

Section 5: The Board is proposing an amendment to this Section to allow no more than a voting majority of the Board to consist of employees of the same office, department, or public agency or entity to serve on the Board concurrently. In the past, there have been multiple FRMA members who were interested in serving on the Board and could not do so due to the current Bylaws as written. These individuals may even be employed in different departments or divisions of the same agency and rarely, or never, interact with one another. However, due to the fact that they are employed by the same agency they currently would not be able to serve on the Board simultaneously. This amendment will allow the opportunity for more than one employee from the same agency to serve on the Board at the same time.

Section 6: The Board is proposing an amendment to this Section to allow the following Board member positions to serve more than two consecutive terms in the same office: Treasurer, Secretary, Director of Administration, Director of Conference Programs, Director of Education, Director of Membership, and Director of Public Relations. This amendment would allow for those officers who have a vested interest in our organization to continue to pursue re-election. However, the officers in these respective positions must continue to be nominated and re-elected when his or her respective term expires. Please note, amending this section will not alter the term limits for the offices of President and Vice-President.

Section 7: The Board is proposing an amendment to this Section to clean-up the current language.

President Vaughn made a motion for the membership to vote on the proposed bylaw changes. Immediate Past President Matthews seconded the motion.

FRMA Member Nancy McConkey requested changes be voted on individually.

Voting results as follows:

- **Article V, Section 5 Amendment**
 - 79 Affirmative
 - 3 Opposed
 - **Passed and Amended**
- **Article V, Section 6 Amendment**
 - 79 Affirmative
 - 3 Opposed
 - **Passed and Amended**
- **Article V, Section 7 Amendment**
 - Unanimous Approval
 - **Passed and Amended**

REPORTS

President Vaughn

- Thank you to volunteers and vendors
- Announced that FRMA Board voted to keep membership and conference registration fees the same for 2015
- Announced that 2015 and 2016 conferences will be held at The Shores Resort in Daytona Beach Shores
- Announced and inducted newly elected FRMA Board members for 2014-16:
 - Treasurer Rhonda Johnson
 - Director of Public Relations DeAnn Miller
 - Director of Programs Holly Vaughn
- Facilitated raffle drawing for Hammock Beach Certificate for 2 night stay
- Called upon Glenn Walther of Data Bank who facilitated a raffle

Treasurer Johnson

- Reported FRMA account balance at approximately \$40,000.00.
- Immediate Past President Matthews moved for approval of Treasurer's Report. Vice President Canfield seconded the motion. Treasurer's Report approved.

Director of Membership Griggs

- Reported FRMA currently has 216 members

NEW BUSINESS

No new business reported.

ADJOURNMENT

Meeting adjourned by President Vaughn at 12:11PM

SENT TO FRMA BOARD FOR REVIEW	May 29, 2014
APPROVED BY FRMA BOARD	February 6, 2015