

FLORIDA RECORDS MANAGEMENT ASSOCIATION  
ANNUAL MEETING

Thursday, May 27, 2010

Tradewinds Sandpiper Resort, St. Petersburg Beach, FL

APPROVED MINUTES

The meeting was called to order by President Patrick Mudd at 12:22pm. FRMA officers present included: Patrick Mudd, President, Archie Matthews, Vice President, Rita Smith, Treasurer, Sandy Tuller, Secretary, Teresa Aguiar, Director of Membership, Tina Hill, Director of Programs, Lesa Canfield, Director of Education, and Maria McCreless, Director of Public Relations. Nancy McConkey, Director of Administration, was excused.

**President**

President Mudd conducted a straw poll in order to determine conference location preferences between Orlando, St. Petersburg Beach, and Daytona Beach. The group was equally divided between St. Petersburg Beach and Daytona Beach, with Orlando receiving approximately 14 votes. President Mudd spoke briefly about the selection of Ronald McDonald House as FRMA's first community outreach recipient, and stated that FRMA would donate \$500.00 to Ronald McDonald House

**Vice President**

Vice President Matthews presented the following reports for the Director of Administration, who was unable to attend:

**Nominating Committee Report**

The 2010 - 2011 election results are as follows:

- Director of Public Relations - Maria McCreless
- Treasurer - Rita Smith
- Director of Programs - Tina Hill

Hearing no discussion, and hearing no dissenting votes, the officers were elected.

**Swearing in of New Officers**

The new FRMA officers were sworn in as follows: Maria McCreless, Director of Public Relations. Tina Hill, Director of Programs, and Rita Smith, Treasurer, were re-elected to their respective offices.

**By-law Amendments**

There were no by-law amendments up for review this year.

**Legal Committee Report**

Vice President Matthews recognized the legal committee members:

Debbie Clemenzi  
DeAnn Miller  
Dave Howell

Dave Howell presented the Legal Committee report. He provided the membership with information regarding legislative initiatives that effect records and information management, and gave an overview of the workings of the Florida Legislature. Methods for tracking both Senate and House bills were discussed.

**Treasurer**

Treasurer Smith reported that FRMA currently has a bank account balance of approximately \$31,000.00, exclusive of current conference costs.

**Director of Membership**

Director Aguiar reported that FRMA has 258 members as of May 21, 2010, which includes 222 renewals and 36 new members. As of December 2009, FRMA had 304 members. The following volunteers were recognized:

Dawn Burke - Nominating Committee Chair

Pam Prell - Nominating Committee Member

Liz Whittaker - Membership Coordinator

**Director of Programs**

Director Hill reported that FRMA is in negotiations with the Sand piper and one other facility for Mid-Year. The location for the 2010 Mid-Year and the 2011 Annual Conference will be posted on the FRMA website at the conclusion of the negotiation process.

**Open Discussion**

**Website**

Tim Wilhelm stated that the FRMA website should be updated, and suggested that a list of FCRM's should be added to the FRMA website.

**FCRM Certification**

Audrey Sikes asked that the "Basics" requirement for re-certification be removed.

**Networking**

Liz Whittaker suggested that "Linkedin" could be utilized for on-line discussion purposes.

Debbie Moody thanked the group for the responses she received to a question she submitted, which was broadcast to the membership via e-mail.

The meeting was adjourned at 12:51pm.

Respectfully submitted,

Sandra Tuller, CP, FCRM  
Secretary